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## Berkeley Lab Training Program

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### PMO 0150 Project Management Earned Value Management CAM Refresher Training

#### Course Syllabus

**Subject Category:** Project Management Office

**Refresher:** PMO 0150 annually (this course)

**Course Prerequisite:** PMO 0100

**Course Length:** 1 hour

**Course Mode:** In-person

**Course Purpose:** This is a refresher course for Project Directors, Project Managers, Control Account Managers, and other project team members working on DOE Order 413.3B projects who have previously taken PMO 0100.

**Course structure:**

This training is one module covering the following:

1. Using LBNL's Earned Value Management System and project reporting processes

**Learning Objectives:**

After completing this training, participants will be able to

- Understand their monthly project reporting responsibilities including project performance and any variances
- Understand the purpose and basic requirements of DOE Order 413.3B
- Perform calculations related to performance metrics such as SPI, CPI, etc.
- Understand and perform basic reporting requirements under DOE Order 413.3B and where to find additional information

**Training Requirements:** DOE funded projects are subject to DOE Order 413.3B requirements, and those with total project cost >\$50M are generally required to use a certified Earned Value Management System for project reporting. Other projects may also choose to use the EVMS. LBNL is required to maintain a DOE certified EVMS and associated training to comply with this Order. This course ensures compliance with DOE Order 413.3B and the LBNL EVMS Description.

**Instructor:** Project Management Officer, Project Controls Staff

**Course Instructional Materials:** in-person training, hard-copy handouts of presentation materials

**Practical or performance Assessment / Exam:** none

**Retraining/Recertification:** Yes. This course, PMO 0150, annually

**Course Evaluation:** Feedback form used to evaluate training