

TOOLBOXTOPICS.COM

Company Name _____ Job Name _____ Date _____

POWER TOOLS

- *Know the tool you are using, its application, limitations and potential hazards.
- *Select the proper tool for the job.
- *Don't tackle a big job with an undersized tool - make-shift tools can cause accidents.
- *Ground all tools unless double insulated. A double insulated tool usually has a plastic or non-conductive outside housing and 'double insulated' embossed into the case or stamped on the manufacturer's label.
- *If the tool is equipped with a three-prong plug, it should be plugged into a three-hole receptacle or extension cord. Never break off the ground prong, it's there for your protection.
- *Always remove adjusting keys and wrenches before turning on the tool. It's a good practice to make adjustments only when the tool is unplugged.
- *Keep your work area free of clutter and debris. These can become tripping hazards.
- *Tool guards are designed to make tools safer. Never remove or wedge a guard out of the way.
- *Construction sites change constantly. Be alert to potential hazards in your work area.
- *Avoid accidental start-up. Make sure the switch is OFF before plugging in the cord or when the power has been interrupted.
- *Make sure saw blades, drill bits, router cutters, etc., are sharp, clean and regularly maintained. Use only recommended accessories and follow the manufacturer's instructions.
- *Do not force the tool. Each tool can do a better job at its designed speed. Do not over-reach. Keep proper footing and balance at all times.
- *Dress properly. Avoid loose clothing that could catch in moving parts.
- *Secure your work. Use clamps or a vise to hold your work whenever practical.
- *Never use a tool with a frayed or damaged cord.
- *Do not attempt any field repairs. Return broken tools for proper repair.
- *After use return the tool to its original carrying case and store in a dry, secure location.

FOLLOW THESE GUIDELINES AND YOU WILL FIND THAT TOOLS PERFORM BETTER, OPERATE MORE SAFELY, AND LAST LONGER.

Safety

Recommendations: _____

Job Specific
Topics: _____

M.S.D.S
Reviewed: _____

Attended By:
