

1 Minute



4 Safety

# New Safety Policy for Non-Construction Subcontractors, Vendors and Guests



**When hands-on work is performed by Subcontractors, Vendors, or Guests at LBNL facilities, the following activities are required.**

- **A Subcontractor Job Hazards Analysis and Work Authorization (SJHAWA) form must be completed,**
- **The LBNL EH&S Non-Construction Safety Orientation must be reviewed,**
- **A pre-job meeting between the Requester/Division and the subcontractor, vendor, or guest must discuss:**
  - The SJHAWA (scope of work, hazards and controls)
  - The EH&S Non-Construction Safety Orientation
  - Other required written work authorizations
- **The SJHAWA is signed by the Requester/Division and the subcontractor, vendor, or guest for work to be performed.**
- **The Requester/Division provides oversight of the subcontractors using a risk-based graded approach.**

**For more information contact Bill Wells, EHS Division (x6325).**