



**LAWRENCE BERKELEY NATIONAL**

**Radiation Protection Group  
Bldg. 75 Ext. 7652**

**RADIATION PROTECTION GROUP  
ON-THE-JOB TRAINING RECORD AND XA AUTHORIZATION**

**XA:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Completion of X-Ray Machine Specific Safety Training Requirements**

General Employee Radiation Training (GERT), X-ray Awareness online safety training (EHS0475), and on-the-job training (OJT) for the X-ray machine specifically tailored to the above listed X-Ray Authorization (XA) must be completed for each user authorized by the X-ray System Supervisor (XSS) to use an x-ray machine. A record of all training must be kept in the laboratory's X-ray radiation journal (XRJ) binder.

**Project to complete the following:**

1. Machine Specific Training on the following project-specific procedures was completed on (date) \_\_\_\_\_, under the supervision of (print/sign) \_\_\_\_\_

Check the following.

- \_\_\_\_ X-ray Awareness online safety training (EHS0475) completed (date) \_\_\_\_\_ (see XA signature page)
- \_\_\_\_ Reviewed XA requirements
- \_\_\_\_ Required project records (log book entries)
- \_\_\_\_ Emergency procedures
- \_\_\_\_ Response to area monitor alarms
- \_\_\_\_ User has demonstrated that they can correctly operate the instrument (initial of XSS) \_\_\_\_\_

2. Additional Comments:

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3. Authorization: By signing below, the X-ray user states that he/she can correctly operate the instrument and agrees to obey the controls and work procedures described in the XA.

Employee Signature \_\_\_\_\_

Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Employee ID \_\_\_\_\_

4. Routing (to be completed by XSS), check the following:

- \_\_\_\_ Email sent to [xrayaccess@lbl.gov](mailto:xrayaccess@lbl.gov) requesting addition of user to XA with end date two years after completion of EHS0475