



DATE: [Date]

TO: Lawrence Berkeley National Laboratory Patent Office
Cheryl Fragiadakis, M/S 90R-1070

DOE Patent Counsel at the Berkeley Site Office
Gary Drew, M/S 90-1023

FROM: _____
LBNL Procurement, M/S _____

SUBJECT: Patent Close-out Notice of LBNL R&D or Consultant Subcontract

SAMPLE

This is to advise that the following LBNL subcontract, for which a patent information memorandum was issued to you, is considered cleared for patents because:

- a) The subcontractor/consultant completed the Patent Certification and indicated that there were no inventions or discoveries in the performance of this work; and
- b) The LBNL principal investigator completed the LBNL Close Out Memorandum and indicated that there were no inventions.

<p>Subcontractor/Consultant: _____</p> <p>Subcontract Number: _____</p>

If you have any questions, please contact me at extension _____.

Enclosure:

Patent Certification (completed by the subcontractor/consultant)