



Sponsored Research Proposal & Award System

Proposal Team
Discontinue a Proposal
Step-by-Step Instructions
Updated: December 2, 2011

Discontinue a Proposal

This procedure is to be used by the Proposal Team to discontinue a proposal that is started in eSRA, but is discontinued prior to submission to OSPIP.

CURRENT STATE

Preparation

Edit: Submission

Printer Version

Print PIF View

My Activities

- Administration
- Copy Proposal
- Update SF424
- Validate Proposal and SF424
- Print Smartform Design
- Submit To PI
- Generate SF424 PDF
- OCO Comments
- Log General Comment
- Email Team
- Discontinue**

- 1 Select the Activity "Discontinue." This will permanently discontinue this proposal.
- 2 Can enter comments or upload documents to explain.
- 3 Click "OK" to confirm discontinuation.
- 4 State will change to "Discontinued."

Discontinue

Comments:
Can enter the reason the proposal was discontinued.

Attachments:

Document	Description
There are no items to display	

OK Cancel

CURRENT STATE

Discontinued

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