

**Appendix B**  
**ARRA Reporting Requirements**  
**For DOE M&O/Integrated Contractor Orders**

**Definition.** "Reporting" includes ARRA Data Elements and technical reporting as defined by the **American Recovery and Reinvestment Act (ARRA) of 2009**. The Contractor must comply with all requirements specified in Division A of the ARRA (Public Law 111-5), including reporting requirements outlined in Section 1512 of the Act including 48 CFR Parts 4 and 52 for Federal Contracts and OMB Guidance for Federal Grants. The Contractor will report according to the Recipient Data Models and Reporting Templates provided under FederalReporting.gov and DOE/Headquarters.

**Amendment for Updated Reporting Requirements.** A unilateral amendment may be issued to update reporting requirements in response to any additional requirements or guidance from the OMB or Sponsor including, but not limited to, the definition of terms and data elements, and specific instructions for reporting and report formats.

**Contractor Required ARRA Reporting Information.**

- Primary Federal Agency: \_\_\_\_\_
- Primary Federal Agency Award Number: \_\_\_\_\_
- Primary Recipient (Sponsor) Award Type:
  - Grants (OMB Guidance for Grants)
  - Contract (FAR 48 CFR Parts 4 and 52)
- Sponsor DUNS Number: \_\_\_\_\_

**Delegation of Reporting in Federal Reporting.gov.** The Sponsor hereby  
 delegates     does not delegate    ARRA quarterly reporting requirements to the Contractor.

**Quarterly Reporting:**

**Quarterly ARRA Reports to Prime Recipient.** Contractor's ARRA reporting follows the Federal Fiscal Quarters. Sub-recipient Quarterly ARRA reports are due no earlier than the third working day of the month after the end of the fiscal quarter during the Subaward period of performance: *October, January, April, July*.

If Sponsor delegates ARRA quarterly reporting to the Contractor, the Contractor will forward a separate report providing the Jobs data fields as described in FederalReporting.gov for the type of Primary Recipient Award Type.

**Quarterly Reporting Data Model and Templates.** Contractor shall use the FederalReporting.gov Data Model and Templates, as provided on FederalReporting.gov and referenced herein, to define the Contractor's reporting obligations.

**Monthly Jobs Report:**

**Monthly DOE Office of Science Jobs Reporting:** Where the funds are from the Integrated Contractor's DOE contract, LBNL will provide the Job Report required by DOE Office of Science on the 3<sup>rd</sup> working day of the month.

**Monthly Reporting Data Model and Templates.** Contractor shall use the Office of Science latest guidance to provide the M&O Monthly Jobs Report.

**Contractor's reports shall be submitted to Sponsor's representative.**

Name of Contact Person	
Telephone	
Email	

**Contractor's ARRA Reporting Contact.** ARRAHelp@lbl.gov