



NIH Eliminates the Error/Correction Window

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**For due dates of
January 25, 2011
and beyond**



Viewing vs. Error/Correction Window

View Window:

- **All proposals** have a 2-day viewing window.
- 2 days beginning the day after the assembled application image is posted in Commons. The PI can “view” an application just like a reviewer would before it moves to the next step of assignment to a study section.
- An application can be rejected by the AOR during the viewing window.

Error/Correction Window:

- **Implemented in 2005 as a temporary measure to facilitate the transition from paper to electronic submission of grant applications.**
- **Applications with NIH errors or warnings** have a 2-day error/correction window.
- The error/correction window is the 2 days following the submission deadline for the PI to correct errors or warnings identified by NIH.
- An application can be rejected by the AOR to make changes identified as errors or warnings by NIH.



On Time Submission - January

- Application must receive a Grants.gov tracking number and timestamp by 5:00pm local time on the submission deadline
- Any system identified errors/warnings must be corrected and the submission process completed before the submission deadline of 5pm on the submission deadline
- No changes may be made after the submission deadline without triggering the NIH late submission policy.



Viewing Window Actions

- **Prior to submission deadline:**
 - Can withdraw
 - Can re-submit to make any changes
- **After the submission deadline:**
 - Can withdraw application
 - Can re-submit; but the application will be subject to the NIH late policy *

* Late Policy: 2 weeks after the deadline with a reason found to be acceptable to NIH.
See NOT-OD-08-027



How Much Time Do I need?

- **Grants.gov can take up to 72 hours to review and validate applications. In reality, it takes from several minutes to several hours.**
- **If an NIH error, NIH warning, or PI-identified mistake is discovered during the viewing window, there must be sufficient time to:**
 - **Make the changes to the application package**
 - **Submit the change/corrected application to OSPIP**
 - **Reject the original application at eRA Commons**
 - **Submit the change/corrected application to Grants.gov**
 - **Receive the Grants.gov review and validation**
 - **Have an error-free application at NIH**



Resources available on OSPIP website

NOT-OD-10-123 Error Correction Window

Error Correction Window Review by Sheri Cummins

NOT-OD-08-027 Late Policy