



My NCBI – NIH Bibliography

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& Industry Partnerships**

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Use My NCBI to save your searches and data, and to set NCBI Web site preferences [About My NCBI...](#)

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Password:

Keep me signed in unless I sign out
(Leave unchecked on public computers)

Remember my username

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Or choose from:

▲

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Sign In



My NCBI

- **NCBI = tool developed by The National Center for Biotechnology Information**
- **Saves searches, collections of citations and/or author bibliographies**
- **Interfaces with other NIH tools:**
 - **PubMed**
 - **NIH Manuscript Submission System**
 - **eSNAP**
- **Can Sign In directly at My NCBI or through NIH or eRA Login**



My BIB / My NCBI Integration

From the new Awards View in My NCBI, eRA Commons users can:

- See whether their publications are compliant with the NIH Public Access Policy
- Start the manuscript submission process
- Associate their NIH extramural grants awards with their publications
- Designate delegates to manage their bibliography via My NCBI

Note: As of July 22, 2010, PD/PIs will no longer be able to upload publications to eRA Commons and must manage their professional bibliographies in My NCBI.



- Commons is now linked to NCBI's My NCBI system. Inside My NCBI, users can store their publications and other authored works in My Bibliography.
 - Citation data saved in My NCBI now appears in Commons Personal Profile and eSNAP Upload Science screens.
 - Users must link accounts.
<http://www.ncbi.nlm.nih.gov/sites/myncbi/>

Attention: PIs

As of July 21, 2010, PIs will no longer be able to enter citation information into Commons. Learn more at:

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-10-103.html>



Transition Timeline

Now:

- Establish a My NCBI account
- Link My NCBI account to eRA Commons account

July 23, 2010

- Commons will no longer support manual entry of citations – they must be done in the My NCBI account

July to October 2010

- Move citations already in the Commons to My Bibliography so they are not lost

October 22, 2010

- Commons will no longer display citations that a PI has manually entered into Commons



Get Started

- There are separate instructions based on whether the PI already has a MyNCBI account or not. The MyNCBI account can be created and linked at the same time if the PI does not already have an account.
- Follow the *My NCBI How-to Steps* to get your My NCBI account linked to the eRA Commons account
http://era.nih.gov/ncbi/how-to_steps.cfm#account
A handout was provided with the slides.



My NCBI How-to Table of Contents

- How to create a My NCBI account and access the My Bibliography feature
- How to sign in to My NCBI using your eRA Commons username and password and link the accounts (if you don't have a MyNCBI account)
- How to sign in to My NCBI using your eRA Commons username and password and link the accounts (if you have an existing MyNCBI account)
- How to check the Public Access compliance status of a paper in My Bibliography
- How to check the Public Access compliance status of a paper in Commons
- How to associate a paper with a grant award in My Bibliography
- How to associate a paper with a grant award in Commons
- How to add a citation to My Bibliography
- How to move citations from Commons to My Bibliography
- How to delegate the authority to maintain your MyBibliography content (for Program Directors/Principal Investigators)



My NCBI: Creating Your Bibliography

http://www.nlm.nih.gov/bsd/viewlet/myncbi/creating_your_bib.html

Last Revised: 19 February 2010



Entry into My Bibliography

Currently:

- Entries can be linked from PubMed
- Entries can be moved from eRA Commons to My Bibliography
- Entries can be manually entered

Coming soon:

- the ability to upload entries from Endnotes

What to Can You Enter in My NCBI

[My NCBI Home](#) » [Saved Data](#) » [Collections](#) » [My Bibliography](#)

My Bibliography is a place for you to maintain a list of your authored works.

Actions: 

Sort by:    

View:  

Add to My Bibliography

Add Journal Articles

Citations in PubMed

Manually

Add Other Citations

Books and Chapters

Meeting Abstracts

Presentations

Patents

Other (Non-standard citation)

Find papers by common PubMed search fields, including author, title, publication date, journal, grant number, and PMID.

(A PMID is a citation's unique identifying number in PubMed.)

[Continue >>](#)





Personal Profile Publications screen



Welcome Ilaimis
Institution: NORTHWESTERN UNIVERSITY
Authority: IAR PI Log out

Version 2.27.01

Home Admin Institution Profile **Personal Profile** Status eSNAP Internet Assisted Review xTrain Links eRA Partners Help

Personal Information Race/Ethnicity Employments Reviewer Specific Residential Address Degrees/Residency **Publications** Reference Letters Trainee-Specific

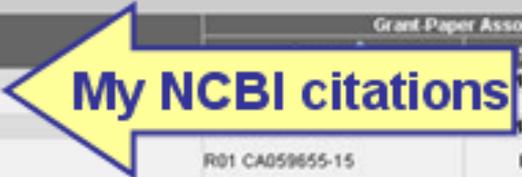
List of Publications

Notes & Tips:

- All of your peer-reviewed journal papers that are accepted for publication as of 04/07/08, and supported by NIH awards active in FY2008 and beyond must include [evidence of compliance](#) with the [NIH Public Access Policy](#).
- Use the [NIH Manuscript Submission \(NIHMS\) System](#) to upload manuscripts or associate papers with your award. You will be automatically logged into the NIHMS with your NIH eRA Commons user ID, and your manuscripts will appear below.
- If an NIHMSID is listed as invalid, more than three months have passed since the paper was published. The manuscript and its associated award will not be in compliance with the NIH Public Access Policy until the submission is complete, and a PMCID is available.
- Beginning in July 2010, you will not be able to enter publications or see existing PD/PI-entered publications in Commons. Please copy the PD/PI-entered publications from Personal Profile Publications section to the [MyNCBI system](#).

Publications 1-10 out of 53 records Prev 1 2 3 4 5 6 Next

Valid NIHMSID	Citation Source	Citation ID	Citation Text	Grant/Paper Association	
				Status	Action
	MYNCBI	60266	Anderson . Dima is created this great citation. Nature. Forthcoming;	Confirmed	Reject
	MYNCBI	60435	Author . My Book. New York, NY: Wiley & Sons; 2009 .		
	NIHMS	50215	NIHMS ID: 50215.	Confirmed	Reject
	NIHMS	50215	NIHMS ID: 50215.	Proposed	Reject Confirm
	NIHMS	50215	NIHMS ID: 50215.	R01 CA059655-15	
	NIHMS	50215	NIHMS ID: 50215.	R37 CA074202-13	PI Confirmed
	NIHMS	50215	NIHMS ID: 50215.	R37 CA074202-14	Added to eSNAP
	NIHMS	100425	NIHMS ID: 100425.	R37 CA074202-13	Proposed
	NIHMS	100425	NIHMS ID: 100425.	U19 AI031494-180008	Proposed
	NIHMS	201844	NIHMS ID: 201844.	R37 CA074202-13	Proposed
	NIHMS	201846	NIHMS ID: 201846.	R37 CA074202-13	Proposed



Citations saved in My NCBI automatically appear in the Publications screen (as long as the user linked their My NCBI and Commons accounts). Screen also includes direct link to My NCBI so users can move between systems.



Using with eSNAP

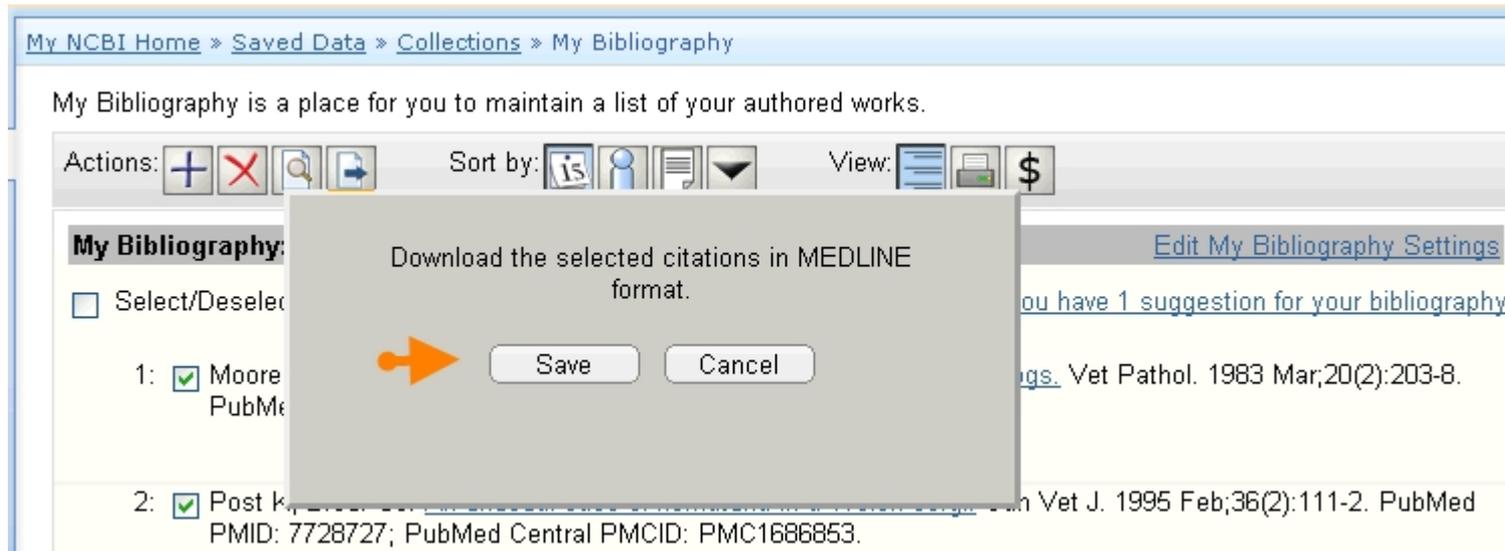
- Citations in My NCBI's My Bibliography will show in the Upload Science screen in eSNAP
- Scroll and select the publications relevant to this eSNAP report
- Check "Associate with the eSNAP"
- Click save



My Bibliography & Public Access Policy

- **My NCBI's My Bibliography will review the bibliography for Public Access Policy Compliance**
- **Each citation will be marked with its compliance status**
 - Public Access Compliance: Error: NIHMS ID: NIHMS does not exist
 - Public Access Compliance: Error: NIHMS ID: NIHMS has been removed. Please provide a new NIHMS ID.
 - Public Access Compliance: Non-compliant. No PMCID 3 months post publication.
 - Public Access Compliance: In process at NIHMS
 - Public Access Compliance: PMC Journal – In Process
 - Public Access Compliance: Method B Journal – Pending PMC Submission
 - Public Access Compliance: Complete (PMCID appears in this status)
 - Public Access Compliance: Not applicable (applies to authored works that are not subject to the NIH Public Access Policy or to works that are not journal articles)
 - A question mark within the Public Access Compliance status box indicates that compliance with the policy cannot be determined without additional information. Click on the question mark icon or the 'Edit Status' link to enter supporting information for the citation.

- Scroll through My Bibliography and select citations for biosketch.
- Not limited to NIH-related citations
- Download in MEDLINE format



The screenshot shows the 'My Bibliography' page in the NCBI system. The page title is 'My NCBI Home > Saved Data > Collections > My Bibliography'. Below the title, there is a description: 'My Bibliography is a place for you to maintain a list of your authored works.' The interface includes a toolbar with 'Actions' (add, delete, search, refresh) and 'Sort by' (is, person, list) options. A 'View' dropdown is set to 'list'. A dialog box is open in the center, displaying the text: 'Download the selected citations in MEDLINE format.' Below the text are two buttons: 'Save' and 'Cancel'. The background shows a list of citations with checkboxes for selection. The first citation is '1: [checked] Moore PubMed' and the second is '2: [checked] Post k... Vet J. 1995 Feb;36(2):111-2. PubMed PMID: 7728727; PubMed Central PMCID: PMC1686853.'



Resources

- **NOT-OD-10-103 My NCBI Tool to Replace eRA Commons for Bibliography Management**
- **PubMed My NCBI tri-fold pamphlet (URL)**
- **My NCBI How-to Steps**
http://era.nih.gov/ncbi/how-to_steps.cfm#account