

Business Writing Basics

Course Title	Asset Type	Time to complete
<i>Business Writing: Know Your Readers and Your Purpose</i>	SkillSoft Course	60 min
<i>Business Writing: How to Write Clearly and Concisely</i>	SkillSoft Course	60 min
<i>Business Writing: Editing and Proofreading</i>	SkillSoft Course	60 min
<i>Writing for Business</i>	SkillSoft Business Impact Series	6 min
<i>Written Communication</i>	SkillSoft Challenge Series	15 min